Academic year 2020/2021
How to apply for a 2nd and 3rd year of Bachelor's degree, Master's degree, ''Licence professionnelle'', '' diplôme universitaire de technologie'', other programs (to check with institutions)?
« Études en France »
Application procedure
https://pastel.diplomatie.gouv.fr/etudesenfrance/

➢ **Check the** programs proposed in France in the catalog of Campus France (www.koweit.campusfrance.org).

The 1500 programs in English are listed in the catalog « **Taught in English** » (www.koweit.campusfrance.org).

In order to guide you through your study projects, you can book an information and orientation appointment at Campus France Kuwait through your « Etudes en France » personal account.

Should you have any question, a personal messaging is available on your « Etudes en France » personal account.

The Campus France Office in Kuwait, located at the Institut français of Kuwait (Jabriya, block 12, street 6, villa 41 - Tel. +965 22 32 30 31), is open to the public everyday, except on weekends, from 10 a.m. to 3.30 p.m..

Submit your file between **1st November 2019** and **6 March 2020** online through the « Etudes en France » portal: **https://pastel.diplomatie.gouv.fr/etudesenfrance/**

➢ **Create your personal account online through the « Etudes en France » portal.** Enter your personal information and scan the following documents:
    -passport (Kuwaiti) or passport and Kuwait civil ID card (two-sided copy) for foreign residents;
    -a recent photo (max. 50 Ko);
    -last transcripts of records and diplomas;
    -language certifications;
    -CV;
    -motivation letters.

In *« Add »* an activity = 1 cycle of studies. Each activity must be justified by the documents you will have scanned.

Language skills: Complete your levels of French and English and scan your documents proving your language level.

ATTENTION:
-All documents must be translated in French or English, according the requirements of the institutions;
-All documents must be scanned (maximum size for each document: 300 Ko in pdf or jpg).
-Be aware of the prerequisites indicated in the description sheets of the programs. Make sure that each program corresponds to your expectations and check the language certifications required for each program.

➢ **Apply to** the 286 higher education institutions connected to the « Etudes en France » portal. To do this, use the menu *« Students not yet accepted ».*

If you are already in possession of a certificate of enrollment obtained from an institution that is not connected, or if you are leaving for a university exchange program between your current institution and its French partner, use the *« Students already accepted »* menu **(please refer to the « Pre-consular procedure » sheet)**.

➢ **Save your electronic file and submit it online**. When your electronic file is done, make sure it is complete and submit it online. Once your electronic file is submitted, Campus France Kuwait will process your request. If an element or supporting document is missing, Campus France Kuwait will notify you by sending a message. You must then complete or correct your file and then save it again. Incomplete or poorly scanned documents will require a longer period of treatment.
Once Campus France Kuwait validates your file, you will receive a message asking you to pay the application fees.

➢ **Pay the application fees of 70 KWD** by bank card at the reception of the Institut français of Kuwait. Also, it is possible to pay by bank transfer.
ATTENTION: **In case of bank transfer, (bank identity statement available on « Bank Identity Statement » sheet), the student must mention on the transfer: his/her surname and name and his/her « Etudes en France » ID number which begins with ''KW'' (in the top left of the screen), then send a proof of transfer (copy of the transfer slip or screenshot of the transfer transaction) to info@institutfrancais-koweit.com**

Payment must be made **before the Campus France interview**. These fees cover the processing of your file, **they are not a guarantee** for obtaining a visa. **They are non-refundable**, even in case of visa refusal. It is essential to ensure that you are not exempt from paying the fees of Campus France Kuwait before making the payment. **Please refer to the « Exemption cases » sheet**.

➢ **Pass the Campus France interview.** Once Campus France Kuwait validates your payment, you will receive a message in your « Etudes en France » personal account asking you to set an appointment online for the Campus France interview. You choose the day and time of your appointment yourself. If you have an impediment or in case you can't make it, you can cancel your appointment. Just cancel the invitation to your interview. You will have the opportunity to set a new appointment based on available time slots.

You will present yourself during this interview with your identity document, receipt of payment, all original documents you have scanned and the invitation to your interview.
The candidate must go in person to the Espace Campus France of Kuwait to pass the interview. The Campus France interview is used to authenticate documents, check your motivations as well as your project of studies, your level of French, etc.

ATTENTION: **You will have maximum till 30 April 2020 to submit your French language tests results such as DELF/DALF/TCF/TEF for studies in France and/or English language tests results and pass the Campus France interview.**

➢ French institutions will directly take note of your file on the « Etudes en France » portal. Some of them may ask you to perform a parallel approach (exam, registration for an interview on-site, registration on the institution own platform...). So be attentive to the messages that will be sent to you.

➢ The **answers** of the institutions to your requests will arrive directly in your « Etudes en France » personal account. **You will be able to confirm your final choice following an electronic acceptance till 1ˢᵗ July 2020** by logging on to your « Etudes en France » personal account and by choosing *« Students already accepted – I have been accepted to an institution in France following my Etudes en France application »*.

➢ **Save your electronic file and submit it online**. When your electronic file is done, make sure it is complete and submit it online. Once your electronic file is submitted, Campus France Kuwait will process your request. If an element or a supporting document is missing, Campus France Kuwait will notify you by sending a message. You must then complete or correct your file and then save it again. Incomplete or poorly scanned documents will require a longer period of treatment.

Once Campus France Kuwait validates your file, you will be able to **download your « Etudes en France » admission certificate which will be required for your visa application.** You will also receive a message authorizing you to do your visa application.

➢ After having finalized the « Etudes en France » procedure you will **create your account and fill in the online visa application form on « France-Visas »** (official visa website for France) https://france-visas.gouv.fr/ **and take an appointment online on Capago website** (externalized French visa centre) https://fr-kw.capago.eu/booking **in order to submit your student visa application file to Capago.**

Capago Arraya Shopping Centre, Tower 1, 26th Floor, Al Shuhada Street, Sharq, Kuwait City (+965) 22285785 *infofrance-kw@capago.eu*

➢ **Prepare for your arrival in France.**

ATTENTION: If you obtain a student visa, and depending on the type of student visa, please consult the administrative procedures to be done upon arrival in France on Campus France Kuwait website.

ATTENTION: The « Etudes en France » procedure does not guarantee obtaining neither a pre-registration nor the issuance of a visa. The « Etudes en France » application fees are non-refundable.

Calendar for programs at 2ⁿᵈ year and 3ʳᵈ year of Bachelor's or Master's levels, ''Licence professionnelle'', ''diplôme universitaire de technologie'', other programs (to check with institutions):
(**7 choices max.**)

Registrations **from 1ˢᵗ November 2019 to 6 March 2020**

30 April 2020: Deadline for passing the interview and submitting the language tests results at the Espace Campus France of Kuwait

29 May 2020: Institutions' answers

1ˢᵗ July 2020: Final choice of the student following an electronic acceptance

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